



Republic of the Philippines
Department of Education
 MIMAROPA REGION
 SCHOOLS DIVISION OF MARINDUQUE

Department of Education
 Division of Marinduque
RECORDS SECTION
RELEASED
 Date: 004844
 Signature: 
 Date: NOV 29 2024

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
 OIC, Schools Division Superintendent

SUBJECT: **CALL FOR APPLICATIONS FOR GRADUATE CERTIFICATE PROGRAM
 IN EARLY CHILDHOOD EDUCATION**

DATE: November 28, 2024

1. Attached is Memorandum HRDD-2024-120 from the Office of the Regional Director, Dr. Nicolas T. Capulong, CESO III, dated November 27, 2024 titled "Call for Applications for Graduate Certificate Program in Early Childhood Education," which announces the call for application for the aforementioned program, with the following details:

Program Title	Graduate Certificate in Early Childhood Education
Partner University	Philippine Normal University (PNU)
Target Scholars	K-3 Teachers who are not graduates/specialists of Early Childhood Education
Duration	6-7 months
Modality	Through ePNU learning platform and via Google Meet/Zoom
Eligibility	<ul style="list-style-type: none"> a. With at least 2 years of teaching experience in DepEd; b. Must be 50 years of age or below; c. Currently not enrolled in other schools/institutes/colleges/universities; d. Must be computer literate and has access to a stable internet connection; e. Must have completed all previous scholarships and no pending nomination for any scholarships; f. Must have no pending administrative and/or criminal case; and g. Must be physically and mentally fit.

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2. **All nominees must meet the qualifications and submit the following documentary requirements, in person, on or before December 2, 2024:**

- a. Letter of Intent addressed to the Head of Office;
- b. Omnibus Sworn Statement;
- c. Updated and Notarized Personal Data Sheet with Work Experience Sheet;
- d. Endorsement Letter from Immediate Supervisor;
- e. Photocopy of Certificate of Eligibility;
- f. Approved IPCRF for the past two rating periods;
- g. Service Record with “for scholarship purposes” remarks;
- h. Medical Certificate (CSC Form 211 revised 2018) issued by a government physician or an accredited government hospital or clinic government physician;
- i. Photocopy of Transcript of Records;
- j. Certificate of No Pending Administrative/Legal Charges;
- k. Scholarship Clearance; and
- l. Accomplished General Eligibility Requirements/Checklist.

Documentary requirements a and b may be downloaded and accomplished through bit.ly/PNUScholarshipMdq2024 while documentary requirements k and l shall be accomplished in-person by the applicant once submitted to the SGOD-HRDS on or before the deadline.

3. All nominees, regardless of age, sex, sexual orientation, gender identity, gender expression, marital status, pregnancy, physical features, impairment or disability, work-related injury, religious belief or activity, ethnicity, political belief, affiliation, or activity shall be given equal opportunity to avail and attend L&D programs, including scholarship opportunities, to enhance competencies.

4. Applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the PNU Secretariat’s email address or the MIMAROPA RO HRDD email address, discrepancies in documents, etc.

5. For clarifications, please contact Mr. Kyle David V. Atienza, Senior Education Program Specialist – Human Resource Development Section, through kyledavid.atienza@deped.gov.ph.

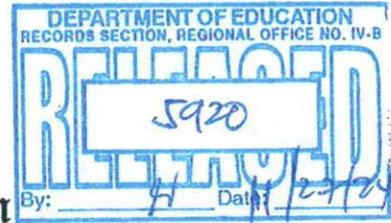
6. Immediate dissemination of and compliance with the contents of this Memorandum are desired.

/SGOD-HRDS-KDA

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Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
Facebook Page: DepEd Marinduque

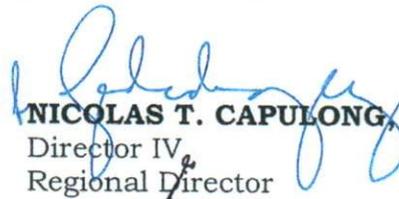


Republic of the Philippines
Department of Education
MIMAROPA REGION

Office of the Regional Director

MEMORANDUM
HRDD-2024-120

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM :  **NICOLAS T. CAPULONG, PhD, CESO III**
Director IV
Regional Director

SUBJECT : CALL FOR APPLICATIONS FOR GRADUATE CERTIFICATE PROGRAM IN EARLY CHILDHOOD EDUCATION

DATE : November 27, 2024

Per DepEd Memorandum DM-OUHROD-2024-3346 from Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development, the Department of Education, in partnership with the Philippine Normal University (PNU), will provide a scholarship program titled **Graduate Certificate Program in Early Childhood Education (ECE) for ECE Teachers**. Please refer to the attached memorandum for more details.

In this regard, this Office, through the Human Resource Development Committee (HRDC), requests Schools Division Offices (SDOs) to submit at least one (1) K-3 teacher who is not a graduate/specialist of Early Childhood Education as a nominee for the program. The complete documentary requirements should be submitted in PDF format through the link: <https://bit.ly/4fIGZwQ>. Templates for the Omnibus Sworn Statement and Letter of Intent (LOI) can also be accessed via the same link. The deadline for submission is on or before December 02, 2024.

All nominees must meet the qualifications and submit the following documentary requirements:

Documentary Requirements:

- Letter of Intent addressed to the Head of Office
- Omnibus Sworn Statement
- Updated Personal Data Sheet (CSC Form 212, rev. 2017) with Work Experience Sheet, if applicable
- Endorsement Letter from Immediate Supervisor
- Endorsement from the Schools Division Office through the Office of the Schools Division Superintendent (SDS)



Address: Meralco Avenue corner St. Paul Road, Pasig City
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
Email Address: mimaropa.region@deped.gov.ph
Website: depedmimaroparegion.ph



Certificate No. PHP QMS
24 93 9182

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- Photocopy of Certificate of Eligibility / Report of Rating, if applicable
- Rated IPCRF for the past two(2) years
- Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable
- Medical Certificate (CSC Form 211 revised 2018) issued by a government physician or an accredited government hospital or clinic government physician
- Photocopy of Transcript of Records
- Certificate of No Pending Administrative / Legal charges
- Scholarship Clearance (*Enclosure 2*)
- Accomplished General Eligibility Requirements/Checklist (*Enclosure 1*)
-

This Office through the HRDC will announce the shortlisted nominees in a separate memorandum/advisory subject for indorsement to NEAP Central Office for final evaluation. Shortlisted nominees must accomplish the Nomination Form and upload all documentary requirements in PDF Format through the link <https://forms.com/r/DSfSrGR4gs>.

Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, sending of application directly to the Secretariat's email, discrepancies in documents, etc.

For more information and clarifications, kindly coordinate with Mr. Jun-Jun M. Pabillo, HRDC Secretariat through email at mimaropaneap@deped.gov.ph.

For immediate dissemination and appropriate action.



Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
 HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
 DM-OUHROD-2024-3346

TO : Regional Directors
 Schools Division Superintendents
 Regional CLMD and HRDD Chiefs
 Division EPS-ECED and HRTD-SEPS

FROM : 
 WILFREDO E. CABRAL
 Undersecretary
 Human Resource and Organizational Development

SUBJECT : CALL FOR APPLICATIONS FOR THE GRADUATE CERTIFICATE PROGRAM IN EARLY CHILDHOOD EDUCATION

DATE : 25 November 2024

1. To address the professional development needs of teachers in Early Childhood Education (ECE), the Department of Education partnered with the Philippine Normal University to provide a scholarship program titled *Graduate Certificate in Early Childhood Education* to ECE teachers, and hereby issues the **Call for Applications** for the same.
2. The scholarship program has the following specific objectives:
 - a. Produce a pool of formally trained ECE teachers who are not graduates of Early Childhood Care and Development baccalaureate degree/major;
 - b. Ensure effective delivery and facilitation of ECE from Kindergarten to Grade 3 (K-3); and
 - c. Provide career advancement opportunities for K-3 teachers which they can use as a pathway for Master's Degree or further studies.

3. Pertinent program details are as follows:

Program Title	Graduate Certificate in Early Childhood Education
Partner University	Philippine Normal University (PNU)
Target Scholars	K-3 Teachers who are not graduates/specialists of Early Childhood Education
No. of Slots per Region	Two-three (2-3)



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
 Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
 Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

Doc. Ref. Code	DM-OUHROD	Rev	00
Effectivity	03.23.23	Page	1 of 3



Program Delivery Design	<ul style="list-style-type: none"> Follows the micro-credentialing route that PNU offers through the College of Alternative and Lifelong Learning (CALL) (<i>in micro-credentialing, students are required to complete the activities in a course training module to earn the course units</i>) Based on the <i>Engage, Practice, Consolidate – Target, Raise, Act, Improve, Nurture (EPC-TRAIN)</i> Training Framework Scholars are monitored, observed, and mentored by their immediate superiors/supervisors in the application of their learnings in the workplace
Duration	Six-seven (6-7) months
Modality	<ul style="list-style-type: none"> Through ePNU, a Moodle-based learning platform For synchronous sessions, faculty and students may utilize Google Meet/Zoom or any platforms where online classes may be conducted
Eligibility	<ul style="list-style-type: none"> With at least 2 years of teaching experience in DepEd Must be 50 years of age and below Currently not enrolled in other schools/ institutes/ colleges/ universities Must be computer literate and has access to a stable internet connection (<i>at least 15 mbps</i>) to participate in online classes Must have completed all previous scholarships and no pending nomination for any scholarship Must have no pending administrative and/or criminal case Must be physically and mentally fit
Requirements	<ul style="list-style-type: none"> Letter of Intent (LOI) (<i>See template through the link https://tinyurl.com/5n85ut27</i>) Accomplished Online Application Form via https://forms.office.com/r/DSfSrGR4gs
Additional Reminders and Requirements	<ul style="list-style-type: none"> Acceptance and entry to the program are subject to the existing rules and regulations prescribed by PNU Prospective scholars must pass the Graduate College Admission Test (GCAT) and submit all entry requirements before enrollment in the program Successful applicants should submit the required entry credentials to ensure seamless processing of documents upon submission Original Transcript of Records (TOR) with remarks "<i>Copy for PNU</i>" from the last school the scholar attended Original Philippine Statistics Authority (PSA)-issued Marriage Certificate for married female scholars if the TOR bears their maiden name Two (2) copies of 2x2 latest ID picture Certificate of GWA/GPA (<i>Certified True Copy only for PNU alumna/alumnus</i>) Omnibus Sworn Statement (<i>See template through the link https://tinyurl.com/5n85ut27</i>) Scholarship Contract (<i>See template through the link https://tinyurl.com/5n85ut27</i>) Workplace Application (WAP) Proposal (<i>See template through the link https://tinyurl.com/5n85ut27; can be accomplished in the duration of the program</i>)
Deadline of Application	06 December 2024

4. Documentary requirements specified in the checklist shall be checked by the School Head and consolidated by the HRTD-SEPS.

5. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
6. NEAP further reiterates that the established qualifications and selection parameters for its scholarship programs are in adherence to the Equal Opportunity Principle (EOP).
7. Should you have questions or concerns, please coordinate with **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
8. For dissemination and appropriate action.

Copy furnished:

OFFICE OF THE SECRETARY

ATTY. REVSEE A. ESCOBEDO

Undersecretary for Operations

GEORGINA ANN H. YANG

Assistant Secretary, External Partnerships Service

[NEAPScholarshipSecretariat/Pereyra]